



Zion UCC Board of Trustees

Meeting Minutes

March 21, 2019

I) **Call to order** - 6:02 PM

II) **Roll call**

1) Ed Miller, Rob Voss, Matt Laufer, Bob Faulks, and Brianna Grine were present.

III) **Prayer**

IV) **Financial Report**

1) Motion to approve report by Bob Faulks, seconded by Matt. The motion passed unanimously.

V) **Treasurer Report**

VI) **Re-distributing Cyle Pollutro's duties** - record keeping and reporting, cutting checks.

1) Ask Joyce to become the third member of the financial committee.

2) We need to add a second person that can sign checks.

VII) **Getting a "second opinion" on the endowment** - tasking to Joyce (your broker would consider doing it?)

1) John Byron from Merrill Lynch has done an analysis on our endowment fund for 2018 and can meet with us any day/time in first two weeks of April to review. As a note, John has expertise not only in investments, but also handling of church foundation assets, etc. Let me know a date that works for those that want to attend the "second opinion" analysis review and I'll coordinate with John.

i) Whoever wants to go to the second review needs to select a date to meet with John.

VIII) **Scheduling Jean Prawel from Key Bank** to attend our meeting in May and giving us a complete update on 2017-2018 endowment performance and recommendations for portfolio improvements.

1) May 16th at 6PM, Jean will meet with us.

IX) **Tax Exempt**

1) Take a form with you every time you buy something for the church or provide the store with the church's phone number and they can look up our tax ID. [\(716\) 836-6220](tel:7168366220)

X) **Planning Phase 1 of Chancel Renovations** - preparing, scheduling, and finalizing all quotes/contracts - tasking to Rob Voss

1) This would be done July 8 - 27.

2) Sound System - Robert Mark Audio. Everything would be computerized. The microphones will automatically balance - ex: If one person is singing softer than the other they will automatically

adjust. The mic jacks will be on both sides of the chancel. He says he can redo the TV system so they are better in sync and add a TV on the back wall. We aren't going to be able to shrink the speakers for the organ. The recordings of the service will be on a flash-drive, and then can be uploaded online. The camera will be on the back wall and will be focused on the front. A live-streaming capability is possible. Can the system for the hearing impaired be combined with this new sound system?

3) Brass Rails - reuse the 2 handrails, have one in the middle that is removable (or 2). Rob is currently polishing the rails and they look brand new. Rob will look into a clear coating to go over them.

4) Stone Facade - have to check what's behind the wood panels to make sure it can support the stone facade. Rob is going to check with Stanton to see if they can help with something that will match the sanctuary.

5) Vertical Lift

i) ascension protege lift - approx. \$21,000 (Ascension Protégé platform lifts reach landings up to 42" high. At only 5 feet long and 4 feet wide, the small footprint offers big flexibility for your space. Yet both portable and permanent models boast a large ADA-compliant platform. Improve your traffic flow or seating capacity by eliminating long ramps and lift "towers" that block lines of sight.)

XI) **Policy/Parameters for endowment paying for basic building maintenance** (lightbulbs etc.) - finding the demarcation line between endowment and operating budget.

XII) **Planning for Church Volunteer Program for Cleaning.**

1) Volunteering is going well. People should markdown what they did on the board in Kuck Hall so that things aren't done twice.

XIII) **Grass Cutting**

1) Look into rolling the front lot - Matt.

XIV) **Adjournment** - Rob made a motion to adjourn, Matt seconded it. 7:18 PM. Motion passed unanimously.