



Zion UCC Board of Trustees

Meeting Notes

January 14, 2019

I) Call to order - 6:02 PM

II) Roll call

- James Cousins, Ed Miller, Bob Faulks, Rob Voss, Joyce Dolce, Matt Laufer, John Pauling, and Brianna Grine. Pastor Elizabeth, Tim Schlegel, Ron J., and Ted Camp were also present.

III) Prayer - led by Rob Voss

Open Business

IV) Chancel Renovation - (now Sanctuary renovation)

- 1) redesign to make the chancel ADA compliant, a vertical lift on either side wall was suggested.
- 2) Matt is going to call Tonawanda building dept.. Rob will find quotes to install the lift. Ed will do all the electrical work. Pastor will call A2A.

V) Door Locks-

- 1) Bob is going to buy push-button locks (5) for each of the classrooms + the choir room
- 2) James moved to authorize, Joyce, seconded. The motion passed unanimously.

VI) New Business:

- 1) **Cyle submitted his resignation to James.**
 - i) Motion to accept Cyle's resignation, unanimously approved.

VII) Congregational Meeting - 3/10

- 1) James is going to run the meeting.
- 2) Endowment Hearing- March 3rd after 2nd service. James will handle all of the endowment questions.
- 3) Pastor and James are to create an excel sheet with all expenses from 2018.
- 4) Rob will go to the bank tomorrow and get copies of all the checks written out in 2018 and set-up online banking to view statements.
- 5) Joyce will go through Cyle's Quickbooks and try to export all the accounting to an excel spreadsheet.

VIII) Ted Camp

- 1) We now have a vacancy on the board, James suggests using a waiver to bypass the 2-year membership requirement to allow Ted to become a Trustee. Ted accepts invitation contingent to the congregation's approval.

IX) Budget

- 1) Proposed changing property tax building and cemetery, property insurance, and health permit to be paid by Trustees (house and grounds). Move Missions back to the general fund (they're dues not missions).
- 2) Motion by James to accept the proposal of transferring all 6000 accounts back to the operating account, 55403 Water & Sewer, 54601 Property Tax Building, 54602 Property Tax Cemetery, and 54701 Property Insurance to the endowment fund. Ed Miller seconded it, passed unanimously.

X) Replenished food pantry: \$500 (from the general fund)

XI) 2019 Trustee Agenda

- 1) chancel and A2A review
- 2) fencing
- 3) entrances
- 4) parking lot
- 5) roof
- 6) original entrance stairs
- 7) fundraising

XII) Open Items

Building and Grounds –

- 1) Tim is to get quotes on rolling rack for tables.
- 2) Floor buffing - Motion to change to 16 times a year at Mr. Brandys' discretion by Ed, second by Matt. Wait for quote from Tony.
- 3) Cleaning volunteers - We need more volunteers to clean the church so that the current people don't get burned out. It could be one Saturday a month or more. Matt doesn't want to have to schedule people, that's very labor intensive. Announce to both services that we need volunteers (specify jobs) and also recognize the people that currently clean the floors, sanctuary, and pick up the tables and chairs.
- 4) Invite Jean P. to Jan meeting and give a presentation on the current endowment status to all trustees.

XIII) Adjournment - 7:56, moved by James, second by Ed, unanimously approved

