

Zion UCC Board of Trustees Meeting Minutes

August 18th, 2020

Call to order - Convened at 6:08 pm

Roll call

Zion UCC: John Pauling excused, Ted Camp, Matt Laufer, Brianna Grine, Rob Voss as Chair of meeting, Ed Miller; Tim Schlegel on behalf of Consistory; Edd Miller had connection problems, but James Cousins joined in last part of the meeting; Meeting held via Zoom Meeting

Rob Voss opened with prayer

Minutes presented by Ted Camp; Rob Voss motions for approval, 2nd by Brianna; all others approved no changes

Accounts Reporting by Rob Voss- \$1,841k to \$1,936k Increase 94k; Motion by Brianna to accept; 2nd by Ted, all approve report

Old Business:

- 1. Schutt Contract** - Matt reached out to BelKnap AC for split system estimate to coordinate with Roof; Matt met with Andrew Pfohlman Asphalt for options, and will need an engineer; Action Item - Matt Laufer to get comp quote for an Engineer and plan;
- 2. Roof testing: Stohl Remediation quote for \$12,625 + \$13,250 - Abatement and remediation of asbestos; Matt received 1 quote, will look for 2 more quotes; Action Item: Matt to get comparative Quote;** Matt reached out to BelKnap AC for split system estimate to coordinate with Roof; Will get updated roofing quotes based on work done for abatement;
- 3. Flooring - Rich is cleaning this week- Thursday/Friday; Brianna remove tables tonight;**
- 4. Cemetery Action: review of Quote by Eugene's company Anadine Design \$12,700; discussion about the scope being correct for what is quoted; RFP should be created; Ted motions for Matt to create RFP, Matt 2nds, all vote - passes; extra request to donate and spread stone driveway, Diane Benjakowski - Mark Wegner - Head Engineer too, formal letter from the Trustees to request some be laid; and need stone for Headstones**
- 5. Meat Raffle Event discussion: Event possible - John P. to inquire about options; Ted gets information**
- 6. Cemetery cut and trim - Cut this month**
- 7. Shed by Amish Builders - Pending delivery and field work**
- 8. James, Rob & I will meet with District rep for request for donation; then present to Trustees at next meeting; Meeting has been postponed to next week; *Action Item: Ted to coordinate meeting.***

New Business:

1. Meeting with Jean Prawley tonight at 730pm on this Zoom call
2. NTR

Next Meeting September 15th, 2020

Motion to adjourn by Brianna, Matt 2nd, All approved; adjourned 7:05 pm

Meeting Minutes with Jean Prawley:

Trustees voted to inquire about moving assets from endowment to cash ready and more stable; Last September Jean noted our board's request that we move \$250k last year to bonds, and maybe another 20% convert out of stocks again this year; 150k cash and 250k in bonds proposed by Jean; Jean revisited moving more to bonds;

James countered with proposal with \$130k (Davis Fund, \$46k and Income Fund \$86k) as Cash + \$20k combined and moved to Trustee Checking Account; no further changes; Rob will send letter to Jean to issue check payable to ZION UCC Endowment Fund Checking Account, that he pays bills out of monthly; also link checking account to Endowment Fund for future ease of movement requested; Need to designate Ted as 3rd Trustee Fund Director, per meeting last year;