

Zion United Church of Christ Annual Congregational Meeting

1. Called to order by James Cousins, Chair, Board of Trustees March 13,2022 at 11:11 AM
2. Quorum of 57 present
3. Opening prayer was done by Pastor Duffy
4. James Cousins reviewed the Robert's Rules of Order (page 18)
5. Old Business:

- a. Review and Approval of Congregational Meeting Minutes of 2021 (page 8 of booklet)

Pierre Albrecht-Carrie' moved to accept the minutes. Susan Clark seconded. Motion was approved.

- b. Review and Approval and Debate of 2021 Committee Reports:

Tim Schlegel wanted it mentioned that the Ushers report does not include the count of online viewers for each Sunday service and the Pastor had told him there were at least fifty people every week so the actual attending number for every service is higher. Pastor has had people stop during the week to even mention to her that they watch every Sunday but are not members.

John Pauling suggested that acronyms are defined so members (especially new members) can understand what they stand for. He gave PPRC as an example. (Pastoral Parish Relations Committee).

Pierre Albrecht-Carrie' asked how we can open ushering for both services to females as well. Barbara Miller said it is open as she has done it herself at the second service. Ken McDonald said it is open to all and if anybody was interested in ushering to please see him.

Marilyn Stewart suggested that the secretary signs the minutes, and that each person writing a report should also sign their reports as well.

Susan Clark made a motion to accept the reports. Peggy Fuller seconded. Motion was approved.

6. New Business:

- c. Nomination of Board of Trustees vacancy:

James Cousins opened for debate Laurie's nomination while giving Laurie his endorsement as well for the position.

- Laurie Mittlefehldt was nominated. Susan House and Tim Schlegel gave testimonials to Laurie's character.

A motion was made to accept the nomination by Brianna Grine. It was seconded by Tony Fuller. Motion was approved.

- d. Nomination of three new Consistory Members:

- W. George Darrall, Mark Burr and Robin Fuller were nominated.
- A motion was made to accept the nominations by Susan Clark. It was seconded by Marilyn Stewart. Motion was approved.

- e. Approval/Debate of the 2021 FY Budget:

- Budget is located on page 30 of booklet

- Tim Schlegel mentioned that any changes were highlighted in gray with an explanation on the side of that line.
- James Cousins opened it up for debate.
- Pastor Duffy did mention that the budget was redone so it was easier to read and that the figures are January through December 2021 actual spending numbers to show what was spent and why.
- Peggy Fuller thanked the Board of Consistory for changing the budget to this format as it makes it much easier to understand
- James Cousins mentioned that he liked that the Consistory turned it in early so the Trustees could also look the budget over before the presentation.
- Pastor Duffy mentioned that on page 16 of the Budget Report, there is a line for the NY State Conference annual meeting. She wanted our church to have a voice on who becomes the next minister as the present is retiring. Debby Grine and Doug King will be attending.
- Motion was made and the budget was unanimously accepted.
- James Cousins thanked Tim Schlegel for his service as the past Consistory President.

f. Trustees Summary:

- Their current balance/breakdown is on page 17 of the booklet.
 - James Cousins opened debate on the Trustees budget breakdown.
 - James mentioned that the line about hiring a lawyer was because of the outside shed being put up and Sunoco protested it being on their easement property behind the church that they have for the gas line. The lawyer took care of the matter and Sunoco has not protested anymore.
 - James Cousins said the asbestos that was in the roof has been removed and all the flat roofs have been replaced (over Kuch Hall and classrooms). This included asbestos testing and remediation. The A/C unit replacement was tied in with the office renovation. Office Damage and Renovation was completed due to water damage in the ceiling over the office area. This included replacement of office walls, lighting, flooring, furniture, and updates to the Pastor's bathroom He thanked Ed Miller for all his help in doing the electrical work throughout the remodeling process. Ed Miller thanked all the others who assisted him during this.
 - Completed projects are the storage garage, the upgrade of the parking lot lights and additional lighting for the garage. There were cemetery repairs of the fence and entrance to the cemetery, snow removal and lawn maintenance costs and property and operations insurance premiums.
 - James Cousins said pending business was that Sunday school tables have been ordered. The parking lot will double in size and become an L shaped lot with a second entrance on Koenig. Will leave a large field for the Environmental Ministry Committee to make a green space with trees. This will not happen until 2024 but they have started the lengthy process to get this project started on time.
- Other long ranged proposals are an entrance renovation which will include a redesign with a Canopy entrance to the parking lot and Narthex entrances. ADA (Americans with Disabilities Act) ramps and railings and doors to make the church compliant are also in the works. This includes being ADA compliant in the Chancel. Long term plans also call for a redesign of the Narthex with a coffee bar, enhanced greeting area, electrical and HVAC upgrades.
- Tony Fuller asked if the tress cut down on the lawn were going to be removed. James Cousins stated that the company who chopped them down is to remove them.

- Dave Dombrowski (on Zoom) asked if there could be a fire lock box system outside the church so in case of emergency, fire or police would be able to get into the building before a key holder got there. James Cousins said they will investigate this and put it as new business for the Trustee's next meeting.
- James Cousins mentioned the new Trustees Committee that will get suggestions from church members for improvements with Laurie Mittlefehldt running it. If anybody has any ideas about problems with grounds and building to please e-mail or see her so they can create a list of long-term plans. (Get list, prioritize, get projected costs and create a timeline)
- Mrs. Jean McDonald mentioned replacing the tiles in the church.
- Tim Schlegel said that we are not ADA compliant at the exit doors so maybe the doors should be incorporated into the present security system project. He mentioned putting in a temporary or permanent ramp at the outside doors in case of an emergency. James Cousins mentioned that it is included in the long-term plans along with taking out the small atrium at the front entrance and putting in a double door with the blue button which will also help with funerals being held here.
- Susan House asked if the Plexiglass would stay for the singers and Pastor said it would stay for the time being.
 - g. Presentation of Thanksgiving:
- Tim Schlegel presented Dave Dubbert with a nametag with his new position of Building Supervisor and thanked him for all his service.
 - h. Benediction- Pastor Duffy
 - i. Closing remarks were done by Troy Hengst, the new Consistory President.
 - j. Motion was made to adjourn. Was passed unanimously at 11:56 am.

Respectfully Submitted,

Debby Williams
Consistory Secretary